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| **NAME OF COMPANY** | **:** |
| **POSITION/TITLE** | **:** |
| *Detailed Job Description* | **:** |

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| 1. **List of Actual Work Assignment/Responsibilities of the worker**
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| 1. **List of Criteria/Qualifications Required by the Company for the Job Position**
 |
|  | College Graduate/Bachelor’s Degree in \_\_\_\_\_\_\_\_\_\_\_ |
|  | Language Proficiency:1. Japanese Language – JLPT ( ) N2, ( ) N3 Level
2. English Language – Business level
 |
|  | Related Experience: at least \_\_\_\_\_ year/s |
|  | Others: \_\_\_\_\_\_ |
|  | Others: \_\_\_\_\_\_ |
|  | Others: \_\_\_\_\_\_ |
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***\*****Company hanko/seal here*